



505 Market Ave. P.O. Box 236 Story City, Iowa 50248-0236 Phone: (515)-733-4691 [www.StoryCityElectric.com](http://www.StoryCityElectric.com)

## Story City Municipal Electric Utility Trustees Board Meeting Minute

For December 23, 2024

Story City Municipal Electric Utility Trustees met at the Distribution Office on December 23, 2024, with the meeting called to order at 4:00pm by Linda Narigon. Attendees: Linda Narigon, Ty Gustafson, Chris Isebrand, Admin. Jake Froehlich, and City Council Representative Connie Phillips.

Review of November 2024, Board Meeting Minutes. Narigon moved to approve November 2024, minutes, seconded by Gustafson. Motion carried.

Review of December 2024 collections, invoices, and financials. Gustafson moved to approve the December 2024 financials, seconded by Narigon. Motion carried.

Admin. Froehlich lead the Work and Activity Report for the month of October 2024.

- Production:
  - Replaced seals on water system for engine #5
  - Substation battery maintenance
  - Had Power Plant Compliance in to install temp. exhaust monitor on Engine #2
- Office:
  - Worked on employee handbook
- Distribution:
  - Outage on Queens (Customer equip failure)
  - Outage at Bible Camp (tree)
  - New service at 3909 Queens
  - Outage on Hillcrest (Squirrel)
  - Set transformer at new building in industrial park
- Ran overhead wire for temp power for Nextera addition
- Put up Christmas tree & decorations downtown
- Outage on Linn (broken jumper)
- Outage to set new transformer at library
- Temp power for new house on Wicks Way
- New meter socket 602 River Hills
- Outage Jacobson Park (Fault in Underground Cabinet)
- Disconnect service at 3940 Vail
- Energized industrial park signage
- New service 1017 Elm
- Shutdown at Hamilton Wind Turbine

Review of December 2024 Energy Cost Adjustment (ECA) figures. ECA will be set at \$0.009/kwh for the month.

Review of 2025 Operating Budget. Narigon motioned to approve the 2025 Operating Budget as proposed, Gustafson seconded the motion. Motion carried.

Review of 2025 Capital Improvement Budget. Gustafson motioned to approve the 2025 Capital Improvement Budget as proposed, Narigon seconded the motion. Motion carried.

Discussion of modifications to be done to the Employee Handbook as follows:

- Longevity Pay: Narigon moved to match the City of Story City Handbook with the update to “on the last business day of the Anniversary Month, seconded by Gustafson. Motion carried.
- Dental Health Plan request: Board requested add’l. info for plans, prices, and options.
- Paid Holidays: Narigon motioned to add a Floating Day for employee anniversary, seconded by Gustafson. Motion carried.
- Isebrand motioned to add Double Time for hours worked on holiday time with no comp time, seconded by Gustafson. Motion carried.
- Narigon motioned for new employees accrue vacation from day 1 and able to take time off starting after 90 days from hire, unless approved by admin, seconded by Gustafson. Motion carried.
- Narigon motioned to increase sick leave to 12 hrs per month pending resolution.

Next board meeting is set for January 20, 2025 with 4:00pm.

No further business Narigon moved to adjourned at 6:30pm.

  
Linda Narigon Chairwomen

  
Christopher M. Isebrand Sec’y